

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT  
Minutes of the Regular Meeting of the Board of Trustees

**PLACE AND DATE**

Board Room, Kingsburg High School, 1900 18<sup>th</sup> Avenue, Kingsburg, California, July 17, 2023.

**CALL TO ORDER**

The meeting was called to order at 4:00 p.m. by Mr. Mike Serpa, President.

**MEMBERS PRESENT**

Mr. Mike Serpa, President  
Mr. Steve Nagle, Clerk  
Mr. Brent Lunde, Member  
Mr. Johnie Thomsen, Member  
Mr. Rick Jackson, Member

**MEMBERS ABSENT**

None

**OTHERS PRESENT**

Mr. Don Shoemaker, Superintendent  
Mr. Rufino Ucelo Jr., Chief Business Official  
Dr. Ryan Phelan, Principal Kingsburg High School  
Ms. Shari Jensen, Superintendent Administrative Assistant

Other staff members, students, and citizens – list on file in the district office.

**APPROVAL OF AGENDA (M001-2324)**

Mr. Thomsen moved to approve the agenda as presented.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen	Aye
Mr. Lunde	Aye
Mr. Jackson:	Aye
Mr. Nagle:	Aye
Mr. Serpa:	Aye

**PUBLIC COMMENTS**

None

**APPROVAL OF MINUTES**

**SPECIAL MEETING – JUNE 12, 2023 (M002-2324)**

Mr. Nagle moved to approve the minutes of the Regular meeting of June 12, 2023 as presented in 7.1 of the supporting documents.

Mr. Jackson seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen	Aye
Mr. Lunde	Aye
Mr. Jackson:	Aye
Mr. Nagle:	Aye
Mr. Serpa:	Aye

**REGULAR MEETING – JUNE 26, 2023 (M003-2324)**

Mr. Thomsen moved to approve the minutes of the regular meeting of June 26, 2023 as presented in 7.2 of the supporting documents.

Mr. Jackson seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye

Mr. Lunde Aye

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**SUPERINTENDENT REPORT**

- Mr. Don Shoemaker - Superintendent
- Kingsburg Alternative Education Center/ OASIS – New flatwork and landscaping is now being completed. New fire alarm system installed with only the new portable classroom to finish.
- Repairing areas of rotten wood at Kingsburg Alternative Education Center and in the Kingsburg High School wrestling room. All finishing points are complete and up to code.
- New portable classroom at Kingsburg Alternative Education Center will be provided good furniture from other existing classrooms.
- Kingsburg High School courtyard flatwork project is on the agenda tonight, and if approved, work will begin next week.
- Maintenance crew finished painting the district office and is now painting and touching up the Kingsburg High School buildings. Campus looks great thanks to the maintenance crew.

**PRINCIPAL REPORT**

- Mr. Ryan Phelan – Principal Kingsburg High School
- August 14<sup>th</sup> the school will begin registration/schedule pick up and students will be on campus.
- Freshman will be part of the Link Crew Orientation August 15<sup>th</sup>. This program links seniors to incoming freshman to help them with the transition to high school.
- August 21<sup>st</sup> is the first day of school this year and the 28<sup>th</sup> will be back to school night.

**BOARD ACTION****BILLS PAID JUNE 2023 (M004-2324)**

Mr. Serpa moved to approve the bills paid for June 2023 as presented in 9.1 of the supporting documents.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye

Mr. Lunde Aye

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**INTERDISTRICT TRANSFERS**

9.2 Moved to Closed Session

**OASIS CONTINUATION H.S. PORTABLE CLASSROOM CHANGE ORDER #P001 (M005-2324)**

Mr. Thomsen moved to approve the Oasis Continuation H.S. Portable Classroom Change Order #P001 as presented in 9.3 of the supporting document.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye  
 Mr. Lunde Aye  
 Mr. Jackson: Aye  
 Mr. Nagle: Aye  
 Mr. Serpa: Aye

**OASIS CONTINUATION H. S. PORTABLE CLASSROOM CHANGE ORDER # P004 (M006-2324)**

Mr. Thomsen moved to approve the Oasis Continuation High School Portable Classroom Change Order #P004 as presented in 9.4 of the supporting document.

Mr. Jackson seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye  
 Mr. Lunde Aye  
 Mr. Jackson: Aye  
 Mr. Nagle: Aye  
 Mr. Serpa: Aye

**LOZANO SMITH ATTORNEYS AT LAW AGREEMENT LEGAL SERVICES (M007-2324)**

Mr. Nagle moved to approve the annual Lozano Smith Attorneys at Law Agreement for Legal Services as presented in 9.5 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye  
 Mr. Lunde Aye  
 Mr. Jackson: Aye  
 Mr. Nagle: Aye  
 Mr. Serpa: Aye

**ELECTION OF CERTIFICATED STAFF 2023-2024 (M008-2324)**

Mr. Thomsen moved to approve the Election of Certificated Staff for 2023-2024 as presented in 9.6 of the supporting document.

Mr. Jackson seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye  
 Mr. Lunde Aye  
 Mr. Jackson: Aye  
 Mr. Nagle: Aye  
 Mr. Serpa: Aye

**ELECTION OF CLASSIFIED STAFF 2023-2024 (M009-2324)**

Mr. Jackson moved to approve the Election of Classified Staff for 2023-2024 as presented in 9.7 of the supporting document.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye  
 Mr. Lunde Aye  
 Mr. Jackson: Aye  
 Mr. Nagle: Aye  
 Mr. Serpa: Aye

**KINGSBURG HIGH SCHOOL MASTER SCHEDULE 2023-2024 (M010-2324)**

Mr. Thomsen moved to approve the Kingsburg High School Master Schedule 2023-2024 as presented in 9.8 of the supporting document.

Mr. Lunde seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye

Mr. Lunde Aye

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**2023-2024 LOCAL ASSIGNMENT OPTIONS - ED CODE 44263 (M011-2324)**

Mr. Nagle moved to approve the following teachers under Local Assignment Options Ed Code 44263 with stated resolutions for the 2023-2024 school year: Jonathan Hall – R01-2324/English; Darin Peterson – R02-2324/Physical Sci/Earth Science; David Wilson – R03-2324 Weightlifting/P.E.; Chris Woods – R04-2324 Health & Wellness -- as presented in 9.9 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye

Mr. Lunde Aye

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**2023-2024 AGRICULTURE INCENTIVE GRANT APPLICATION (M012-2324)**

Mr. Jackson moved to approve the 2023-2024 Agriculture Incentive Grant Application as presented in 9.10 of the supporting document.

Mr. Lunde seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye

Mr. Lunde Aye

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**SUMMARY SUPERINTENDENT EMPLOYMENT AGREEMENT KEY FINANCIAL TERMS AND SALARY SCHEDULE/ POSITIVE EVALUTION (M013-2324)**

Mr. Jackson moved to approve the Summary of Superintendent Employment Agreement Key Financial Terms and Salary Schedule after the Board's positive evaluation of the Superintendent and contract for the Kingsburg Joint Union High School District from July 1, 2023 to June 30, 2026 as presented in 9.11 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye

Mr. Lunde Aye

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**OVERNIGHT TRIP REQUEST BOYS VARSITY WATER POLO – ARROYO GRANDE (M014-2324)**

Mr. Thomsen moved to approve the Overnight Trip Request for the Boys Varsity Water Polo Arroyo Grande Tournament as presented in 9.12 of the supporting document.

Mr. Nagle seconded the motion.

The motion carried: 4 ayes; 1 noes;

Mr. Thomsen Aye

Mr. Lunde No

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**KINGSBURG HIGH SCHOOL MARCHING BAND STIPENDS / PROP 23 FUNDING (M015-2324)**

Mr. Nagle moved to approve the Kingsburg High School Marching Band stipends to be paid for out of Prop 28 funding: Band Assistant: \$3000; Percussion Instructor: \$3000; Percussion Tech: \$1500; Percussion Tech: \$1500; Visual Instructor: \$1500; Visual Instructor: \$1500; Color Guard Tech: \$3500 (2 semesters); Color Guard Tech: \$3500 (2 semesters); Color Guard Tech: \$3500 (2 semesters) for a total of \$24,000 as presented in 9.13 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye

Mr. Lunde Aye

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**TEMPORARY COMPENSATION INCREASE SUBSTITUTE TEACHERS 2023-2024 (M016-2324)**

Mr. Thomsen moved to approve the following proposal for the temporary compensation increase for substitute teachers. The district continues to encounter shortages in attracting needed substitute teachers. The following adjustment to the substitute rates is recommended as a temporary increase effective July 1, 2023 through June 30, 2024: Daily Rate of \$175.00 (Full Day) and \$88.00 (Half Day) and Long Term 20 + Days at \$185.00 (Full Day) and \$93.00 (Half Day) as presented in 9.14 of the supporting document.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye

Mr. Lunde Aye

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**MASTER AGREEMENT BETWEEN TETER ARCHITECT & KJUHS D AND EXHIBIT "A" MASTER WORK ORDER RESTROOM RENOVATIONS PHASE 2 (M017-2324)**

Mr. Thomsen moved to approve the Master Agreement between Teter Architect and Kingsburg Joint Union High School District and Exhibit "A" Master Work Order for the Kingsburg Joint Union High School District/Kingsburg High School Restroom Renovation Phase 2 as presented in 9.15 of the supporting document.

Mr. Serpa seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye

Mr. Lunde Aye

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**PROJECT AGREEMENT KHS CAMPUS CORTYARD RENOVATIONS BID FILE NO. 02-118380  
BETWEEN KJUHSD & SEQUOIA CONSTRUCTION - DEDUCTIVE CHANGE ORDER OUTCOME  
(M018-2324)**

Mr. Thomsen moved to approve the Project Agreement for the Kingsburg High School Campus Courtyard Renovations Bid File No. 02-118380 between Kingsburg Joint Union High School District and SCC Enterprises, Inc., dba Sequoia Construction Company from the initial amount of \$2,780,897.00 to the deductive change order outcome amount of \$2,590,000.00 as presented in 9.16 of the supporting document with final amount conferred at the board meeting and supporting document provided.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye

Mr. Lunde Aye

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**DISCUSSION**

**10.1 FIRST READING MANDATED BOARD POLICY – JULY 2023 PACKET**

The Board noted the first reading of mandated board policy for July 2023 packet.

**WRITTEN INFORMATION**

**STUDENT BODY FUNDS REPORT**

The Board noted the ASB Funds Report for June 2023 as presented in 11.1 of the supporting documents.

**QUARTERLY REPORT WILLIAMS UNIFORM COMPLAINTS – JULY 2023**

The Board noted the Quarterly Report Williams Uniform Complaints for July 2023 with no complaints filed with the district as presented in 11.2 of the supporting document.

**CLOSED SESSION**

**INTERDISTRICT TRANSFERS (M019-2324)**

**VARSITY ASSISTANT CHEER COACH – GABRIELLA LOPES (M020-2324)**

**2023-2024 ANTICIPATED HIGH SCHOOL SPANISH TEACHER – SELENE MORALES CANO  
(M021-2324)**

**PART-TIME EMPLOYMENT OFFICE CLERK – KYLEE DEBUSKEY (M022-2223)**

**MARCHING BAND PERCUSSION VOLUNTEER – NATALEE PHILLIPS (M023-2223)**

The Board met in closed session from 4:55 p.m. to 5:32 p.m.

**ITEMS REPORTED OUT OF CLOSED SESSION****INTERDISTRICT TRANSFERS (M019-2324)**

Mr. Nagle moved to approve or deny the Interdistrict Transfers as designated by the Superintendent as presented in 9.2 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen	Aye
Mr. Lunde	Aye
Mr. Jackson:	Aye
Mr. Nagle:	Aye
Mr. Serpa:	Aye

**VARSITY ASSISTANT CHEER COACH – GABRIELLA LOPES (M020-2324)**

Mr. Thomsen moved to approve the returning Varsity Assistant Cheer Coach, Gabriella Lopes, for the 2023-2024 school year as presented in 12.1 of the supporting document.

Mr. Lunde seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen	Aye
Mr. Lunde	Aye
Mr. Jackson:	Aye
Mr. Nagle:	Aye
Mr. Serpa:	Aye

**2023-2024 ANTICIPATED HIGH SCHOOL SPANISH TEACHER – SELENE MORALES CANO (M021-2324)**

Mr. Thomsen moved to approve for employment, Selene Morales Cano, as a 2023-2024 Anticipated High School Spanish Teacher (Temporary Teacher) for the Kingsburg Joint Union High School District for the 2023-2024 school year as presented in 12.2 of the supporting document.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen	Aye
Mr. Lunde	Aye
Mr. Jackson:	Aye
Mr. Nagle:	Aye
Mr. Serpa:	Aye

**PART-TIME EMPLOYMENT OFFICE CLERK – KYLEE DEBUSKEY (M022-2223)**

Mr. Jackson moved to approve the part-time employment of Kylee Debuskey as an Office Clerk for the 2023-2024 school year for the Kingsburg Joint Union High School District as presented in 12.3 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen	Aye
Mr. Lunde	Aye
Mr. Jackson:	Aye
Mr. Nagle:	Aye
Mr. Serpa:	Aye

**MARCHING BAND PERCUSSION VOLUNTEER – NATALEE PHILLIPS (M023-2223)**

Mr. Nagle moved to approve Natalee Phillips as a returning Percussion Volunteer for the Kingsburg High School Marching Band for the 2023-2024 school year as presented in 12.4 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

- Mr. Thomsen    Aye
- Mr. Lunde        Aye
- Mr. Jackson:    Aye
- Mr. Nagle:        Aye
- Mr. Serpa:        Aye

**ADJOURNMENT (M024-2324)**

Mr. Nagle moved to adjourn the meeting at 5:33 p.m.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

- Mr. Thomsen    Aye
- Mr. Lunde        Aye
- Mr. Jackson:    Aye
- Mr. Nagle:        Aye
- Mr. Serpa:        Aye

Minutes of the regular meeting of July 17, 2023 are approved except for the following omissions, deletions or changes:

added Dr. Ryan Phelan as present.

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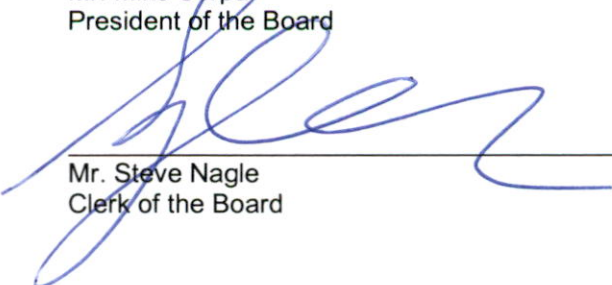
**FOR BOARD ACTION:**

Motion Jackson                      Second Thomsen                      Vote 5-0

Thomsen: ✓    Lunde: ✓    Jackson: ✓    Nagle: ✓    Serpa: ✓

Minutes of the regular meeting of July 17, 2023 are approved by action of the Board.

  
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 Mr. Mike Serpa  
 President of the Board

  
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 Mr. Steve Nagle  
 Clerk of the Board